



610 SW ALDER STREET, SUITE 515
PORTLAND, OR 97205
P: 503.223.4128 | F: 503.223.1877

Monthly Parking Agreement

CUSTOMER INFORMATION

Customer Name: _____ Cell phone: _____

Primary Contact: _____

(Primary Contact for group and corporate accounts, if different than above)

Address: _____ Home phone: _____

City, State, Zip: _____ Email address: _____

Employer: _____ Work phone: _____

Address: _____

City, State, Zip: _____

*ALL FIELDS
REQUIRED

VEHICLE INFORMATION

Auto #1: _____ Color: _____ License #: _____
(Make, Model & Year): _____

Auto #2 year & make: _____ Color: _____ License #: _____

Auto #3 year & make: _____ Color: _____ License #: _____

REQUESTED PARKING LOCATION

Location or Lot number: _____

Location address or intersection: _____

Number of spaces or monthly passes: _____ Other Requests: _____

CREDIT CARD PAYMENT INFORMATION & AUTHORIZATION

Visa, MasterCard & American Express Credit or Debit Cards Accepted

Name on account: _____

Billing address: _____

Credit card number: _____ Expiration date (mm/yyyy): _____

SIC code: _____

*I authorize the above marked company to deduct the monthly parking agreement amount
(Including rate increases) from the above Credit/Debit card until I cancel this agreement.*

Amount of recurring monthly payment: _____ Begin recurring charge 1st day of: _____ (Month, Year)

Amount of onetime payment: _____ Date of onetime payment: _____

Print name: _____

Customer signature: _____ Date: _____

For Star Park, LLC office use only

Star Park, LLC lot #: _____ SmartPark lot #: _____ Rent due: _____

Reserved space #: _____ Set up fee due: _____

Unless otherwise indicated, parking stalls are unassigned

Set-up fee is non-refundable

Customer ID: _____

Access Card #: _____

Start Date: _____

Monthly Rate: _____

Customer info in card:

Activate or log access card:

Invoice prorate:

Enter in recurring billing:

Set up in Auto Pay:

Parking Agreement Terms and Conditions

The undersigned Customer and Star Park, LLC agree as follows with respect to Customer's vehicle parked at the location noted on the application:

- 1) Parking space is available only during garage/lot hours of operation, unless otherwise specified.
- 2) Customer shall have a revocable right to park his/her vehicle at the above location and no bailment is created. Parking shall be granted on an unassigned stall basis unless otherwise indicated. If desired, Star Park, LLC shall have the right to specify the space to be used. Star Park, LLC does not guarantee that parking space will be available at all times for use by customer.
- 3) Customer assumes the risk of any loss or damage to the vehicle or personal property left therein including but not limited to damage caused by fire, theft, acts of god, and acts of any third parties or any other causes. If a vehicle is damaged while parked at the above location through the fault of Star Park, LLC, Star Park, LLC's liability shall not exceed the reasonable cost of repairing the vehicle. In no event will Star Park, LLC be liable for customer's consequential damages, loss of profits or loss of use of the vehicle.
- 4) Customer shall indemnify, defend and hold Star Park, LLC harmless from damages or injuries caused by faulty brakes or any other defect in the vehicle, or by the failure of customer to properly set a vehicle's brake. Under no circumstances shall Star Park, LLC be responsible for consequential damages.
- 5) Customer agrees to pay, in advance, Star Park, LLC's prevailing monthly charge for parking space and services provided by Star Park, LLC. Payment is due in full on the first day of each calendar month for that month's parking. No deductions or allowances from the monthly charges will be made for days Customer does not use the parking facilities. If Customer fails to pay the current monthly charge in full by the 10th day of the month, customer will be required to pay the daily rate until account is paid in full and/or be subject to citation. No credit or refunds will be issued for monthly parkers who fail to display the parking permit and consequently receive a citation or are required to pay the daily rate. In addition, Customer may be charged a late fee equal to five percent of the past due amount and will be assessed a finance charge at the rate of one and a half percent (18% annually) per month on the past due balance, or the maximum rate allowed by law, whichever is less, from the date payment is due until the date the account is paid in full. Upon not less than ten days notice, Star Park, LLC shall have the right to change the amount of the prevailing monthly charge for the following month.
- 6) If the Customer's facility uses an access control system, the customer will be assessed a non-refundable set-up fee and/or a refundable deposit. Star Park, LLC reserves the right to change the amount of such fees without notice. If customer's parking facility utilizes an access control system, Customer may be charged the daily rate if Customer fails to utilize their access card. Any and all such charges will not be refunded.
- 7) A current Monthly Parking Permit (one permit per space rented) supplied by Star Park, LLC must be displayed in plain view at all times while parking at the specified parking location. Prevailing daily parking rate may be charged when the tag is not displayed in plain view in the vehicle and Customer may also be subject to a citation under city ordinance. No credit or refunds will be issued for monthly parkers who fail to display the parking permit and consequently receive a citation or are required to pay the daily rate
- 8) This agreement is automatically renewed at the end of each month unless Customer provides Star Park LLC with written notice of intent to terminate at least thirty (30) days before the end of the monthly rental period. Customer is always obligated to pay the entirety of the current month's parking and any past due amounts owed. Star Park LLC may cancel or make changes to Parking Terms & Conditions with ten (10) days notice, which may be posted on-site only.
- 9) Customer agrees to be bound by such rules and regulations as posted by Star Park, LLC, which may change at Star Park's sole discretion.
- 10) If customer fails to comply with any of the terms of conditions of this agreement, Star Park, LLC shall have the right to immediately terminate this agreement without prior notice to Customer, and Star Park, LLC will have available to it all other remedies available at law or in equity.
- 11) No Star Park employee, lot manager or attendant is authorized to make or allow any exceptions to this agreement or to regulations posted by Star Park, LLC. Star Park, LLC will not be bound by any agreement between Customer and a lot manager or attendant or other Star Park, LLC personnel unless provided and confirmed in writing by Star Park, LLC Senior Management.
- 12) When parking at any Star Park, LLC facility where an attendant parks Customer's vehicle, Customer must give the vehicle's key directly to the attendant, and customer will bear any and all risk of loss or damage if Customer fails to do so. If the keys are entrusted to Star Park, LLC for purposes of parking a vehicle are lost by Star Park, LLC, Star Park, LLC's liability will not exceed the reasonable cost of replacing the ignition key. In no event will Star Park, LLC be liable for consequential damages, lock exchanges, loss of profits or loss of use of the vehicle as a result of losing the keys. If Customer provides the attendant with, and the attendant accepts a duplicate set of keys, this arrangement is made solely for Customer's convenience, and Star Park, LLC will have no liability whatsoever for any losses, costs, or expenses Customer may incur of any nature whatsoever including the vehicle being lost, damaged, or stolen. Star Park, LLC's employees are not authorized to leave keys in Customer's vehicles after closing and leaving the lot. Star Park, LLC shall have no responsibility for theft or other damage or loss caused by an employee honoring Customers' request.
- 13) If Customer is a corporate or group account, it is the responsibility of the Account's Primary Contact to distribute these terms and conditions, as well as any future notifications or information to other account members/parkers. It is also the Account's Primary Contact Star Park with any changes.

NOTE: The information you have provided is used internally only and is not sold or distributed to a third party.

CUSTOMER COPY - KEEP FOR YOUR RECORDS

Updated 5/1/15